



# Open Enrollment Application

**A separate form for each student must be completed and returned to the District Office by March 1 for in-district students and October 1 for out-of-district students**  
(PLEASE PRINT)

Student: \_\_\_\_\_ Enrollment for grade level : \_\_\_\_\_ Enrollment for school year: \_\_\_\_\_  
Last Name First Name Middle

Home address: \_\_\_\_\_  
Street City Zip

Mailing address: \_\_\_\_\_  
(If different from above)

Parent/Guardian name: \_\_\_\_\_

Cell number: \_\_\_\_\_ Email: \_\_\_\_\_

**Mark all that apply to student:**  Gifted/Talented  Special Education  504 Plan  ELL  Currently expelled or expulsion pending

Current school: \_\_\_\_\_

School student would like to attend next year: \_\_\_\_\_

District/school student should be attending: \_\_\_\_\_

**Please indicate reason for request: (check one)**

- Resident of district seeking open enrollment
- Non-resident seeking open enrollment
- District boundary change
- RE-4 district staff non-resident seeking open enrollment
- Other  Reason: \_\_\_\_\_

Is an older sibling enrolled at the requested school?  Name/Current Grade: \_\_\_\_\_

**I understand and accept the following conditions if this open enrollment request is granted:**

- 1) Approval to attend a school in an area other than that of the student's "current school" will, in effect, change the student's "school of record" to that of the school for which open enrollment is granted.
- 2) My child may not return to his/her original school or any other Weld RE-4 school without once again applying for open enrollment during the regular open enrollment window for the next school year.
- 3) This application is processed in accordance with Policy JFBB and JFBB-R.
- 4) My approved Open Enrollment Application will be valid for attendance at that school throughout the grades served by the school level. I must reapply (at the end of elementary and middle school) for open enrollment to the next level. My approved open enrollment (for one level, e.g. elementary or middle or high school) does not guarantee me an approved open enrollment at any other level. However, per policy, permission may be rescinded annually if the school's growth in enrollment results in inadequate space, resources, or undesirable conditions develop.
- 5) **High School Only Note:** High-school students who open enroll may be required to forfeit one year's varsity eligibility for participation in interscholastic activities and athletics, as determined by the rules and regulations of the Colorado High School Activities Association (CHSSA).
- 6) Transportation to and from school will not be provided for open enrolled students.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Please return your signed request to the Weld RE-4 District Office, Attn: Margaret Thomas, 1020 Main Street, Windsor, CO 80550 or scan and email to: [margaret.thomas@weldre4.org](mailto:margaret.thomas@weldre4.org)

Revised 2-2019

For school use only:

Date received \_\_\_\_\_

Approved:  Date: \_\_\_\_\_

\_\_\_\_\_  
Principal's Signature

Denied:  Date: \_\_\_\_\_